

**Westhall Parish Council meeting**  
**Westhall Village Hall**  
**Monday 4th July 2016 at 7.30 pm**

**AGENDA**

1. Apologies for non-attendance.
2. Declaration of interests.
3. Minutes of meeting held 6 June 2016:
  - a. Approval
  - b. Report on matters arising that are not listed as agenda items.
4. Correspondence (see attached summary).
5. Finance:
  - a. New signatory required for bank mandate.
6. Planning:
  - a. Waveney Local Plan (proposed site in Westhall, Public Consultation).
7. Topics for discussion:
  - a. Mill Common parking
  - b. Emergency Planning
  - c. Waveney Area Meeting held 8 June
  - d. Grass cut at Mill Common
  - e. Caravans on playing field
  - f. Appointment of WPC as additional Trustee of charity 'Recreation Ground'.
8. Vacancies:
  - a. 1 x Parish Councillor position
  - b. Clerk position filled - training
  - c. Replacement for Mrs L Palin on Allotment Committee.
9. Roads & Footpaths.
10. Reports from WDC, SCC and Police.
11. Any other business.
12. News items for HCN.
13. Next meeting - 5 September 2016 at 7.30 (note no August meeting).

**REMAINING MEETING DATES FOR 2016:**

5 September, 3 October, 7 November, 5 December.