

**Westhall Parish Council Meeting - Westhall Village Hall
Monday 14th September 2020 at 7.30pm**

AGENDA

1. Apologies and approval of absences.
2. To receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations.
3. Resolution that minutes of meetings on 13th July 2020 are correct record.
4. Chairman and Clerk's report on progress of actions from last meeting(s).
5. Finance:
 - a. Financial report by RFO – Bank Reconciliation Westhall Parish Council and Recreation Ground Accounts
 - b. Update from RFO on 2019-20 Year End Accounts
 - c. Approval of Parish Council Insurance Renewal for 2020/21
 - d. Approval of cheques signed and for signature since last meeting
 - e. Future expenditure planning – Antivirus Software
6. Progress on Internal Audit Recommendations – updating of governance documents to comply with current recommended standards.
7. Planning Applications received since last meeting:
 - a. DC/20/2862/FUL - Conversion of agricultural building into two residential dwellings at Oak Tree Farm, Cox Common, Westhall.
 - b. DC/20/3053/FUL – Erection of two additional agricultural grain drying and storage silos at Tyneholme Farm, Butts Lane, Westhall.
 - c. Proposal to apply for a Pavement Licence for access to Pleasure Grounds (Racehorse Pub)
8. Website – New Accessibility Requirements
9. To discuss required repair works on the Bus Shelter, Mill Common
10. Allotments – Update on vacancies and biannual inspection report
11. Correspondence received
12. Reports from other organisations
13. To receive any items of information
14. News items for HCN and other media
15. Meetings for 2020: 7.30pm Monday November 9th (+ Annual Allotments Meeting)

Mrs Ann Donnachie
Westhall Parish Clerk
Aisling
Westhall
IP19 8NU

Date: 09/09/20

Email: parishclerkwesthall@gmail.com
Website: www.westhall.onesuffolk.net