

**Westhall Parish Council Meeting**  
**Monday 10<sup>th</sup> July 2023 at 7.30 pm in the Village Hall, Westhall**

**AGENDA**

Public Forum – to receive reports from County and District Councillors and for members of the public to raise issues or matters of concern

1. Apologies and approval of absences.
2. To receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations.
3. Resolution that minutes of our meeting on 22<sup>nd</sup> May 2023 (AGM) are a correct record.
4. Chairman and Clerk's report on progress of actions from last meeting(s)
5. **Finance:**
  - a. Financial report by RFO – Bank Reconciliations
  - b. Approval of online or cheque payments.
  - c. Update on 2022/23 internal audit and auditor's report
6. **Planning: Public Access Link** <https://publicaccess.eastsuffolk.gov.uk/online-applications>
  - a. New Applications None
  - b. Update on Previous Applications
  - c. Planning Forum for Town & Parish Councils 7<sup>th</sup> July: Report from Cllr Baker.
7. **Pleasure Grounds and Car Park**
8. **Allotment Inspection Report**
9. **Annual Inspection of Assets:**
  - a. Inspection Report
  - b. Road signage damage around village
10. **Matters Arising since last meeting:**
  - a. Footpath by Fox Covert Poultry Farm – letter from resident
  - b. East Suffolk Bulb Scheme
11. **Report of fly infestation near to Fox Covert Poultry Farm**
12. **Annual review and adoption of Westhall Community Emergency Plan**
13. **Correspondence Received:**
  - a. CIL Charging Schedule Adopted from 1<sup>st</sup> August 2023
  - b. Policing - Appointment of new Community Liaison Officer
14. **Any items of information**
15. **News items for local media**
16. **Date of Next Meeting.**

Ann Donnachie

Parish Clerk

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Signed: 

Dated: 05/07/2023