

Westhall Parish Council Meeting
Monday 11th March 2024 at 7.30 pm in the Village Hall, Westhall

AGENDA

1. Apologies and approval of absences.
2. To receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations.
3. **Fox Covert Poultry Farm:** Update from Representatives from Cranswick.
4. **Public Forum –for members of the public to raise issues or matters of concern**
Residents raised concerns around the Fox Covert Poultry Farm:
 - a. Fly, noise, light and ditch water pollution;
 - b. Footpath maintenance/access;
 - c. Noise and damage to verges caused by increase in heavy traffic.
5. **To receive reports from County and District Councillors**
6. Resolution that minutes of our meeting on 8th January 2024 and the Extraordinary Planning Meeting held on 23rd January 2024 are a correct record.
7. Chairman and Clerk's report on progress of actions from last meeting(s)
8. **Finance:**
 - 8a. Financial report by RFO – Bank Reconciliations.
 - 8b. Approval of online or cheque payments.
 - 8c. Preparation for 2023/2024 year end accounts - appointment of internal auditor
 - 8d. CIL Payments
9. **Planning: Public Access Link** <https://publicaccess.eastsuffolk.gov.uk/online-applications>
- 9a. New Applications – None
- 9b. Update on Previous Applications
- 9c. **East Suffolk Planning Alliance (ESPA)** – Cllr Langford
- 9d. **East Suffolk Planning Forum for Town/Parish Councils** held on 24th January – Cllr Lickman
10. **Matters Arising since last meeting:**
 - 10a. Beccles Bungay, Halesworth & Villages Community Partnership Meeting 4th March 2024 – Cllr Darch attending.
 - 10b. Fly tipping
11. **General Correspondence Received:**
 - 11a. New Planning Committee Member Call-in Process (see email 31/01/24)
 - 11b. Suffolk Accident Rescue Service – request for donation
 - 11c. D-Day 80 Celebrations 6th June 2024
 - 11d. SALC East Suffolk Forum (via Zoom) 20th March at 7 pm – ESSL speaker
 - 11e. Portrait of His Majesty The King for all town and parish councils in UK.
 - 11f. Enhanced Partnership Passenger Group online meeting Tuesday 19th March at 1400.
 - 11g. Green Print - Delivering Network Rail's Biodiversity Programme in Suffolk – 5 March, 4pm via Zoom.
12. **Governance Documents for Review:** Internal Control Statement & Report; Risk Assessment & Management (Financial).
13. **Parish Councillor Vacancy**
14. **Any items of information**
15. **News items for local media**
16. **Date of next Meeting**

Followed by Meeting of the Trustees for the Pleasure Grounds, Car Park and Allotments

Ann Donnachie
Parish Clerk
Email: parishclerkwesthall@gmail.com

Signed: 
Dated: 4th March 2024