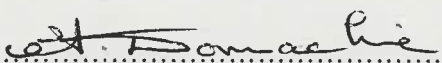


Westhall Parish Council AGM
The Westhall Village Hall
Monday 13th May 2024 (immediately following Annual Parish Meeting starting at 7.30 pm)
AGENDA

- 1 Appointment of Chairman for 2024/25 and signing Declaration of Appointment to Office.
- 2 Apologies and receipt of absences.
- 3 Receipt of declarations of pecuniary and non-pecuniary interests.
- 4 Fox Covert Poultry Farm: Update from Representative of Cranswick.
- 5 Public Forum –for members of the public to raise issues or matters of concern
- 6 To receive reports from County and District Councillors
- 7 Resolution that minutes of meeting 11th March 2024 are correct record.
- 8 Chairman and Clerk's report on progress of actions from last meeting(s).
- 9 **Review & Approval of Governance Documentation**
Standing Orders for organisation and transaction of business.
Financial Regulations pertaining to Westhall Parish Council's financial affairs and accounting procedures.
- 10 **Finance:**
 - a. Approval of bank reconciliation to 31st March 2024
 - b. Receive RFO's report on Accounts for year ended 31st March 2023.
 - c. Approval of Receipts, Payments & Budget Accounts for Year Ending 31st March 2024
 - d. Annual Governance and Accountability Return (AGAR) approval: To review Certificate of Exemption (*Chairman and Clerk to sign p3*)
 - e. Approve Annual Governance Statement; (*Chairman and Clerk to sign p5*)
 - f. Approve Accounting Statements previously signed by RFO (*Chairman to sign p6*)
 - g. Approve Explanation of Variances; Assets Register; Supporting Statement & Reserves Policy for 2023-24 (*Chairman to sign all*)
 - h. Approval of bank reconciliation April
 - i. Approval of online payments
 - j. CIL - Report for 2023-24
- 11 **Planning** - Public Access Link: <https://publicaccess.eastsuffolk.gov.uk/online-applications>
 - a. **New Applications:** DC/23/1913/FUL – Development of 18 houses on land at Locks Rd. DC/24/1158/FUL: Barn Conversion at Becks End Farm following Class Q prior approval. DC/23/0895/FUL: Demolition and erection of poultry houses on Land at Westhall Farm.
 - b. **Update on Previous Applications**
 - c. **New guidance for developments in rural areas – Planning Policy Update.**
- 12 **Parking obstructions on Wangford Road & Hares Lane**
- 13 **SARS CPR/Defibrillator Training 24/05/24**
- 14 Digital Services (Domains, Website and email)
- 15 Correspondence received
- 16 Any items of information: Avian Influenza Outbreak: EV Charging Grants; New online hub launches for National Infrastructure Projects; Devolution Consultation & Survey.
- 17 News items for local media
- 18 Date of next meeting


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Parish Clerk

Email: parishclerkwesthall@gmail.com

Website: www.westhall.onesuffolk.net

Dated: 30/4/24
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