

Westhall Parish Council
Receipt and Payment Accounts for the year ending 31st March 2024

Receipts & Payments Accounts:

	£'s	£'s	Variance	£'s	£'s
	2023/24	2022/23	Years	Budget 2023/24	Variance 2023/24
Receipts -					
Precept	4,009.95	4,009.95	0.00	4,010.00	0.05
VAT Refund	103.09	156.29	-53.20	121.00	17.91
Wayleave	0.00	0.00	0.00	10.00	10.00
Grants & Donations	0.00	1,245.00	-1,245.00	0.00	0.00
CIL	0.00	526.05	-526.05	0.00	0.00
Recreational Ground	0.00	0.00	0.00	0.00	0.00
Total Receipts	4,113.04	5,937.29	-1,824.25	4,141.00	27.96
Payments -					
VAT Payments	98.08	160.79	-62.71	121.00	22.92
Clerks Salary	1,693.20	1,528.76	164.44	1,473.00	-220.20
Office Allowance	216.00	216.00	0.00	216.00	0.00
Donations	100.00	150.00	-50.00	150.00	50.00
Insurance	214.00	214.00	0.00	350.00	136.00
Room Hire	102.00	75.00	27.00	120.00	18.00
Training	0.00	0.00	0.00	200.00	200.00
Elections	67.32	0.00	67.32	84.00	16.68
Subscriptions	304.46	355.02	-50.56	355.00	50.54
Computer (inc. internet, printer ink)	10.75	41.97	-31.22	150.00	139.25
Postage & Stationary & Expenses	2.55	6.50	-3.95	60.00	57.45
Audit	85.00	100.00	-15.00	420.00	335.00
Parish Amenities - Asset Purchases	66.95	1,354.76	-1,287.81	600.00	533.05
Parish Amenities - Maintenance	850.95	0.00	850.95	600.00	-250.95
Mileage	13.05	22.50	-9.45	50.00	36.95
HMRC	376.00	267.20	108.80	290.00	-86.00
PAYE Services SALC	22.50	22.50	0.00	50.00	27.50
S,137 payments (Rate £9.93 per elector)	0.00	0.00	0.00	500.00	500.00
Total Payments	4,222.81	4,515.00	-292.19	5,789.00	1,038.69
Excess Receipts over Payments	-109.77	1,422.29	-1,532.06	-1,648.00	-1,010.73
Bank Account Balances :-	£'s	Bank Account Balance Current :-		£'s	
As at 1 April 2023	9,059.04				8,949.27
Business Current Account	1.00				
Business Premium Account					
TOTAL	9,060.04				
2023/24 Excess Receipts	-109.77				
					8,950.27
As at 31 March 2024					
Represented By :-	8,949.27				
Business Current Account	1.00				
Business Premium Account					
Total Balances	8,950.27				8,950.27

Westhall Parish Council
Receipts and Payments Accounts for the year ending 31st March 2024

Bank Account Balances Represented By :-

	£'s	£'s
Funds as at 31st March 2024	8,950.27	
Un-Restricted	4,500.99	
		4,500.99
Restricted :-		
Defibrillator	433.00	
CIL	526.05	
Elections	900.00	
Full Audit	700.00	
Unplanned Asset Requisition	400.00	
Unplanned Contingency/Working Balance	1,500.00	4,459.05
Total Balances		8,960.04

ANN DONNACHIE

Date

13/5/24

SLW

13-5-26

WESTHALL PARISH COUNCIL											
Receipt Transaction Accounts for the year 1st April 2023 to 31st March 2024											
Date	Description	Transaction ID	Cross Reference	Total	Precept	VAT Refund	Wayleaves	Grants & Donations	Memorial Fund	Rec Ground & Allotments	CIL
28/04/2023	East Suffolk District Council	58763 CIL		£4,009.95	£4,009.95						£0.00
13/02/2024	VAT Refund 01/02/23 to 31/01/24	HMRC VTR		£103.09		£103.09					
				£0.00							
				£0.00							
				£0.00							
				£0.00							
				£0.00							
				£0.00							
				£4,113.04	£4,009.95	£103.09	£0.00	£0.00	£0.00	£0.00	£0.00
	TOTAL										

Sh h 13-5-24

WESTHALL PARISH COUNCIL																						
Payment Transaction Accounts for the year 1st April 2023 to 31st March 2024																						
Date	Description	Transaction ID	Cross Reference	Total	VAT Expend.	Clerks Salary Net	Office Allowance	Donations	Insurance	Room Hire	Training	Elections	Subs	Computer (ink, paper & repairs)	Stationery	Audit	Parish Amenities Purchases	Parish Amenities Maintenance	Mileage	HMRC	PAYE Service SALC	S.137 Payments
26/05/2023	SALC Subscription 2023/24	BACS - Min 0317	Inv.26914	E203.47																		
26/05/2023	Clerk Salary and expenses	BACS - Min 0317	Apr-May 2023	E287.06		E233.26	E36.00															
26/05/2023	HMRC PAYE	BACS - Min 0317	To 05/06/2023	E58.20									E203.47	E4.75					E13.05	58.20		E0.00
31/05/2023	reimbursement	BACS - Min 0317	Defib Warehouse	E336.00	E56.00																	E0.00
17/07/2023	Clerk Salary and expenses	BACS - Min 0319	Jun-July 2023	E269.26		E233.26	E36.00										E280.00					
17/07/2023	HMRC PAYE	BACS - Min 0319	TO 05/07/23	E58.20																		
17/07/2023	Defib Warehouse	BACS - Min 0319	Inv.DW-93694	E61.14	E10.19																	
17/08/2023	Heelis & Lodge	BACS - Min 0320	Inv.HL9382	E85.00																58.20		
18/09/2023	Clerk Salary and expenses	BACS - Min 0320	Aug-Sept 2023	E269.06		E233.06	E36.00									E85.00						
18/09/2023	Clerk - Norton Antivirus Software	BACS - Min 0320	Inv. NP29319001	E19.99	E4.00																	
18/09/2023	HMRC PAYE	BACS - Min 0320	Month 6 to 05/10/23	E58.40									E15.99									
18/09/2023	East Suffolk Council - Elections	BACS - Min 320	777028968	E67.32																		
18/09/2023	Zurich Insurance	BACS - Min 0320	01/10/23-30/09/24	E214.00					E214.00													
12/10/2023	CAS - Website Hosting	BACS - Min 0321	Inv.3172 2023/24	E60.00	E10.00																	
13/10/2023	SALC Payroll Services	BACS - Min 0320	Inv.27694 to 30/9/23	E27.00	E4.50								E50.00									
15/11/2023	Recreation Ground Maintenance	Bank Transfer	Acc. 90299626	E500.00																		
16/11/2023	HMRC PAYE	BACS Min 0321	to 05/12/23	E58.20																		
16/11/2023	East Anglian Air Ambulance	BACS Min 0321	Gift WPC	E100.00				E100.00														
16/11/2023	Westhall Village Hall	BACS Min 0321	Hall Hire 2023	E102.00						E102.00												
16/11/2023	Clerk Salary & Allowances	BACS Min 0321	Oct-Nov 2023	E269.26		E233.26	E36.00															
16/11/2023	Clerk Expenses - A4 Copy Paper	BACS Min 0321	Added to above	E2.55																		
12/12/2023	ICO	BACS Min 0321	2023/24	E35.00									E35.00		E2.55							
11/01/2024	Clerk Salary & Allowances	BACS Min 0322	Dec 23 to Jan 24	E457.68		E421.68	E36.00															
11/01/2024	HMRC PAYE	BACS Min.0322	Month 10 to 5/2/24	E105.60																		
11/01/2024	Clerk - Defibrillator Pads	BACS Min.0322	Defib Warehouse	E80.34	E13.39																	
11/01/2024	S. Darch - Footpath Materials	BACS Min.0322	Footpath Work	E20.00													E66.95			105.60		
16/03/2024	Clerk Salary & Home Allowance	BACS Min 0324	Feb & Mar 24	E374.68		E338.68	E36.00												E20.00			
16/03/2024	Clerk Expenses	BACS Min.0324	B&M Copy Paper	E6.00																		
18/03/2024	HMRC PAYE	BACS Min.0324	Month 12 to 5/4/24	E37.40																		
TOTAL PAYMENTS				E4,222.81	E98.08	E1,693.20	E216.00	E100.00	E214.00	E102.00	E0.00	E67.32	E304.46	E10.75	E2.55	E85.00	E66.95	E850.95	E13.05	E376.00	E22.50	E0.00

SLW b2 13-S-24