

**Westhall Parish Council**  
**Minutes of Parish Council Meeting held on**  
**Monday 6<sup>th</sup> June 2016 at 7.30 in Westhall Village Hall.**

**Members Present:** Mr P Langford (Chairman); Mr J Lickman; Mr K Studd; Mrs E Clark and Mrs L McTaggart.  
**In Attendance:** Mrs M Rogers (Clerk).  
**Public Attendees:** Ms M Prassen, Ms K Smith, B Lee, Mr J King, Ms L King, Ms B Ankers, Mr C Knight, Mr D Harvey, Mr S Finch.

1. **Apologies.** Received from Mrs L Studd and Mr T Goldson SCC.
2. **Declaration of Interests:** Mr P Langford Item 8e.
3. **Minutes of Previous Meeting:** Mrs Clark proposed, seconded by Mr Lickman that the minutes of the May meeting be accepted and signed.
4. **Matters Arising from previous meeting minutes that are not included in the agenda.**  
None
5. **Correspondence and Any Actions.**

1. WDC – Casual Vacancy Expired
2. Suffolk Year of Walking Update
3. SCC – Temp Traffic Order
4. SALC – First Aid Training
5. SCC – Bus timetable leaflets
6. WDC – Plan our Future - Consultation
7. Master Composter workshop
8. Community Action Suffolk – Free membership
9. Halesworth Town Council
10. WDC – Neighbourhood Planning Networking Event
11. SCC – Fostering Teenagers
12. SCC Highways – Grass cutting schedule
13. Coastal Communities Fund
14. SCC – Flood Risk Management
15. Waveney Area Meeting - SALC
16. WDC – Options for WLP. Consultation until 17 June.
17. WDC – List of Polling Stations – Notice (placed in Village Hall)
18. Email Chairman to Highways
19. Halesworth Parishes Meeting Notes
20. Suffolk Constabulary
21. Community Roadshows

**6. Finance.**

- a) **Clerk.** Proposed payment for June by Mrs Clark, seconded by Mr Lickman. Cheque no. 100650 for £90.00 signed. No PAYE.
- b) Clerk had purchased flowers for retired councillor Mrs Palin as a thank you, proposed payment Mrs McTaggart, seconded Mr Studd. Cheque no. 100651 for £14.00 signed.

## 7. Planning.

### **Waveney Local Plan.**

Designated Areas, public consultation. Following the receipt of the draft consultation documentation members of the public had attended to discuss the area identified for Westhall. Land to the rear of the newer houses on Locks Road had been submitted to WDC by the owner Mr M Howland. Residents attended pointed out that the infrastructure in Westhall had not changed in over ten years and highlighted similar shortfalls to those identified by the PC, namely lack of sewage facilities, small local shop, local school not within walking distance, lack of employment due to rural aspect, no gas to village, poor internet facilities, increase of traffic on narrow lanes with no passing places where large farm vehicles cause hazards and there is already commuter traffic cutting through the village. Mr Lickman explained that councillors had attended a meeting last year where WDC Planning had explained government guidelines for ongoing housing requirements. WDC were asking parishes and the public to identify areas for development and these were open to discussion prior to part completion of their review process on their Local Plan to year 2036. He said that the PC response to the discussion process included the same shortfalls as had been identified by the residents attending. Mr Finch stated that historically the whole field had been proposed for development, with garage access for existing housing at Mill Common and at the time this was supported by the PC. The PC had asked for certain criteria in the layout of the site and number of houses to the acre but this had been turned down by WDC.

## 8. Topics for discussion.

- a) **Mill Common Parking.** There is to be a site meeting with WDC Residents Association who wish to inspect the present safety issues with the existing lay-by. Chairman had met Mr Kerridge of SCC Highways at the site with a view to include the lay-by further up the road. Mr Kerridge stated that the £45,000 from Mr Goldsons budget to complete the existing work did not allow for any additions. He said that more services would have to be redirected which would be costly.
- b) **Emergency Planning.** UK Networks/Essex & Suffolk Water. Clerk had contacted some 30 residents who could be added to these companies database, only 5 had replied and would be added. It is not known how many have registered on line themselves as these details were supplied.
- c) **Waveney Area Meeting.** To be held at Riverside Centre Bungay on 8<sup>th</sup> June, Mr Lickman stated he would attend.
- d) **Grass at Mill Common.** Due to weather conditions earlier in the year the grassed area at the former council houses at Mill Common was badly in need of work. It would be some time before WDC completed its cut and Mr McTaggart had volunteered to scythe the grass. Clerk had agreed. Mr Howlett a resident has offered to cut this on a regular basis but would need paying for fuel. The PC would assess the situation after the lay-by work was completed.
- e) **Caravans on Playing Field.** Chairman had written to CC regarding presumed use of the car park and access. Discussion ensued with Mr Finch and Mr Harvey. Mr Harvey stated that the CC had used the car park for over forty years and as such did not have to get permission; the CC had contributed some £1500 from pantomime funds towards the original levelling and resurfacing. Mr Finch stated that the proposed refuse bin would now be sited on the playing field. Clerk stated that it was detrimental to raising funds in that over time the administration of parcels of land given to the parish for enjoyment had evolved in such a split. Mr Harvey mentioned 'ownership' when the Pleasure Ground was Land Registered. Mr Studd commented that the PC did not own the land whereby Mr Harvey disagreed saying that was how it had been registered. Mr Finch suggested that a meeting should take place with himself and the chairman to discuss the situation. This will be held on Friday June 10, after the lay-by site meeting.

**9. Vacancies.**

Parish Clerk and Parish Councillor Vacancies had been advertised. The PC has been given WDC permission to co-opt a councillor should anyone show interest. Clerk had spoken to Mr Punt regarding Mrs Studd including the financial work as well as the clerk position temporarily he said this would be allowable as long as there is a declaration of interest noted in the minutes at each meeting.

**10. Roads & Footpaths.**

Bacons Green Lane. Chairman and Mr Kerridge SCC have inspected the area and this will be added to SCC list of work priorities. Mr Lickman stated there is an area outside the former police house which is breaking up. Clerk will report this.

Public attendee Mr Knights stated that a bridge had been taken down on one of the footpaths towards Moo Play Farm. He had reported it but had had no response. Clerk will talk to SCC.

**11. Reports from SCC/WDC/Suffolk Police. None**

**12. Any Other Business.**

Clerk stated that a brush cutter owned by the PC for cutting footpaths which had not been used for over 10 years in her garage, perhaps could be disposed of or sold. Chairman and Mr Lickman will inspect this.

**13. Newsletter for Publication.** General overview of meeting.

**Date and Time of next meeting.** – 4 July 2016 at 7.30pm.

Meeting closed at 9.15 pm.