

**Minutes of Westhall Parish Council  
as Trustees of Recreation Ground - Allotments  
Monday 11th November 2019 at 7.30pm Westhall Village Hall**

**Councillors Present:** Mr P Langford (as Chairman), Mr J Lickman, Mr C Baker, Mrs L McTaggart,  
Mrs L Brown, Mrs S Self, Mr C Punt, Mrs A Donnachie (Clerk)

**In Attendance:** Members of the public

1. **Allotment Inspections:** Report from Mr Lickman & Mrs Brown of annual inspection November 2019.
  - a. **Cox Common - 10 full plots - No vacancies:** All allotments were in good order. Mainly to crops but some grassed areas. Chickens on plot. Hedges need cutting. **Actions: Mr Lickman will cut hedges.**
  - b. **Mill Common 10 full plots - No vacancies:** All allotments in good order. Plots 5a & 5b overgrown following years of being unused but being worked on by new holder.
  - c. **Locks Road - 10 full plots - 3a, 7 & 8 vacant:** All Allotment plots in good order. All hedges cut, neat and tidy. Some chickens on Plot 4b.

Our thanks extended to plot holders. Thanks also to Bob McTaggart and Sean Darch for keeping hedges and pathways cut and tidy.

2. **Receipt of allotment rents:** All rents had been received except for Plots: 10 Locks Road still outstanding (post-meeting, expected to be paid shortly) and Plot 6b (enquire directly with current holder).
3. **Any Other Business:**
  - a. Mr Darch & Mr Langford have kindly agreed to arrange removal and disposal of waste from allotment areas which has built up over several years.
  - b. Allotment vacancies to be advertised locally on Village Hall noticeboard, Halesworth Community News, Sheaf and local Newsletter. **Action: Clerk to send out details.**
4. Agreed that future Inspections be carried out twice yearly in July/August and February/March, which should allow for comparison of the progress or not over the two inspections with one report at the Annual Meeting in November. Mr Lickman and Mrs Brown will continue to carry out these inspections.
5. **Next Allotment meeting** - 7.30pm Monday 9th November 2020.