

**Minutes of Westhall Parish Council
as Trustees of Recreation Ground Charity
Monday 13th May 2024 at 9.00 pm (following Parish Council AGM)
in Westhall Village Hall**

Trustees in Attendance: Mr S Darch, Chairman, Mr C Baker, Mrs M Rogers, Mr P Langford,
Mr J Lickman, Mrs L McTaggart, Mr T Betts and
Mrs A Donnachie (Clerk)

Members of the Public: 0

- 1 **Apologies and approval of absences:** None
- 2 **To receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations:** None
- 3 **Resolution that minutes of the Trustees Meeting on 11th March 2024 are a true and correct record:** Proposed Cllr Lickman and Seconded by Cllr Baker with agreement unanimously of other Trustees. *Action: Clerk to upload to noticeboard and website.*
- 4 **Report on progress of actions from last meeting (s):** Works planned to clear ditch at Locks Road Allotment Site this coming weekend. *Action: Cllr Darch*
- 5 **Allotment Sites:**
 - 5a **Half Year Allotment Inspection May 2024:** Cllr Rogers and Cllr McTaggart carried out this inspection. There were a few plots requiring weeding and Clerk will contact these holders, but the majority were in good order or works in progress. The next inspection will be carried out in October prior to the Annual Allotments & Renewals Meeting in November.
 - 5b **Current Allotment Plot Vacancies:** 1 half plot at Locks Road site and 5 half plots at Cox Common site. *Action: Clerk to continue to advertise vacancies.*
- 6 **Car Park:** Nothing to report at current time.
- 7 **Financial Accounts of the Recreation Grounds Charity:** 2023/24 Annual Accounts presented to Trustees prior to submission to the Charity Commission. Account balance as at 1st April 2023 was £632.11 and balance as at 31st March 2024 was £1,038.66. Receipts totalled £781.55 made up of allotment rents of £168, bank interest of £10.55 and donations of £603 of which £500 was donated by Westhall Parish Council. Payments totalled £375 for maintenance of the Pleasure Grounds. Bank Reconciliation as at 29th March 2024 was £1,038.66 which was confirmed against bank statement. No payments for approval. All accounts approved by Trustees. *Action: Clerk to publish on website & submit year end accounts to Charity Commission within specified timeframe.*
- 8 **Any Other Business:** None
- 9 **Date for next meeting:** 8th July 2024 following Parish Council Meeting.

The meeting closed at 9.15 pm