

**Minutes of Westhall Parish Council  
as Sole Trustees of Recreation Ground Charity  
Monday 9<sup>th</sup> September 2024 at 8.45 pm (following Parish Council Meeting)  
in Westhall Village Hall**

**Trustees in Attendance:** Cllr S Darch, Cllr C Baker, Cllr P Langford, Cllr M Rogers,  
Cllr J Lickman, Cllr T Betts, Cllr L McTaggart and  
Mrs A Donnachie (Clerk)

**Members of the Public:** 0

- 1 **Apologies and approval of absences:** None
- 2 **To receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations:** Cllr Darch – Item 7.
- 3 **Resolution that minutes of the Trustees Meeting on 8<sup>th</sup> July 2024 are a true and correct record:** Unanimously agreed. *Action: Clerk to upload to noticeboard and website.*
- 4 **Report on progress of actions from last meeting (s):** Installation of a drain to clear water accumulating on the Locks Road allotments. *Action: Cllr Darch to seek quotes for approval at a future meeting.*
- 5 **Financial Accounts of the Recreation Grounds Charity**  
**Bank Reconciliation:** Balance on account as at 29/06/24 was £890.19. Receipts totalled £6.00 and payments £0.00. Balance on account as at 29/08/24 was £896.19. Bank reconciliation checked against statements and signed by Cllr Darch.
- 6 **Allotments**
- 6a **Vacancies:** 1 half plot at Locks Road site. *Action: Clerk to continue to advertise vacancy.*
- 6b **Allotment Inspections:** Our thanks to our Allotment Officers, Cllr McTaggart and Cllr Rogers who have agreed to carry out the end of season inspections. Their report will be presented at the Annual Allotments Meeting on 11<sup>th</sup> November.
- 6c **Renewal of allotment rents due 01/11/24:** Mrs Donnachie to send out reminder notices to allotment holders.
- 7 **Any Other Business:**
- 7a The request from Blyford and Sotherton Parish Council to hold an event on the Recreation Ground on 11/09/24 has been withdrawn. The full event will take place within the Racehorse Community Pub.
- 7b Wedding venue on the Recreation Ground in June 2026. Request from the bride to extend the time limit from 11pm to 12 midnight. The Trustees decision was that the time limit of 11pm should stand to avoid disturbance when guests and vehicles leave in the early hours.
- 7c **Pre-winter Inspection of Recreation Grounds, trees etc:** Cllr Darch will carry out this inspection.
- 8 **Car Park:**
- 8a Parking occurring on Sundays on the Pleasure Grounds which could cause damage in wet weather. *Action: Cllr Darch will contact the Westhall Community Council and request they speak to the Football Club about this.*
- 8b Cllr Darch will look into having potholes in the car park filled.
- 8c Before our next meeting, Cllr Darch asked the Trustees for options regarding extending the car park. We can then look towards applying for grants.
- 9 **Any Other Business:** None

**Annual Allotments & Trustees Meeting will take place on 11<sup>th</sup> November 2024  
prior to Westhall Parish Council Meeting**

The meeting closed at 9.15 pm