

**Minutes Westhall Parish Council
as Sole Trustees of Recreation Ground Charity
Monday 13th January 2025 at 8.45 pm
in Westhall Village Hall**

Trustees in Attendance: Cllr S Darch, Cllr C Baker, Cllr P Langford, Cllr M Rogers,
Cllr T Betts and Mrs A Donnachie (Clerk)

- 1 **Apologies and acceptance of absences:** Cllr L McTaggart
- 2 **Receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations:** Cllr Darch – Item 6
- 3 **Resolution that minutes of the Trustees Meeting on 11th November 2024 are a true and correct record:** Acceptance unanimously agreed. *Action: Clerk to upload to noticeboard and website.*
- 4 **Report on progress of actions from last meeting** Installation of a drain to clear water accumulating on the Locks Road allotments. Ongoing. *Action: Cllr Darch*
- 5 **Financial Accounts of the Recreation Grounds Charity**
Bank Reconciliation: Balance on account as at 30/10/24 was £970.52. Receipts totalled £87.40 and Payment for 2024 Grounds Maintenance payment of £372.00 - reimbursed to Westhall Parish Council. Balance on account as at 27/12/24 was £685.86. Bank reconciliation checked against statements and signed by Cllr Rogers. There were no payments for approval. *Action: Clerk to post on website and noticeboard.*
- 6 **Allotments:** Vacancies currently 1 half plot at Locks Road site and 5 half plots at Cox Common (which are currently awaiting maintenance works. A vacancy at Plot 10 in Mill Common has now been taken. *Action: Clerk to advertise vacancies.*
- 7 **Pleasure Ground:** Cllr Darch is currently undertaking tree maintenance around the site.
- 8 **Car Park:** Discussion on options for extending the car park ongoing. The potholed surface of the carpark continues to be a problem. Trustees to consider what can be done and how to obtain funding.
- 9 **Any Other Business:** None
- 10 **Next meeting 10th March 2025 following Westhall Parish Council Meeting.**