

**Minutes Westhall Parish Council
as Sole Trustees of Recreation Ground Charity
Monday 8th September 2025 at 8.15 pm
in Westhall Village Hall**

Trustees in Attendance: Cllr S Darch, Cllr P Langford, Cllr M Rogers, Cllr McTaggart,
and Mrs A Donnachie (Clerk)

- 1 **Apologies and acceptance of absences:** None
- 2 **Receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations:** Cllr Darch – Item 6
- 3 **Resolution that minutes of the Trustees Meeting on 14th July 2025 are a true and correct record:**
Acceptance proposed by Cllr Langford and seconded by Cllr McTaggart with all in favour.
- 4 **Report on progress of actions from last meeting** Installation of a drain to clear water accumulating on the Locks Road allotments. Ongoing. **Action: Cllr Darch.**
- 5 **Pleasure Grounds:** The 2 dead trees at back of the Recreation ground will be removed, trees and hedging will be trimmed ready for the Pumpkin Festival on 4th October. **Action: Cllr Darch**
- 6 **Allotments:** Vacancies currently 1 half plot at Locks Road site and 5 half plots at Cox Common. Cllr Rogers/Cllr McTaggart will carry out the end of season allotment inspections before the Annual Allotments Meeting in November.
- 7 **Car Park:** Pending quotes from Cllr Betts regarding resurfacing works. **Action: Agenda for November meeting.** Overnight parking incidents – Cllr Darch will look into this.
- 8 **Financial Report by RFO:** Bank Reconciliation - Balance on account as at 28/06/25 was £1,256.31. Receipts totalled £50 being car park donation. Payments £0.00. Balance on account as at 29/08/25 was £1,306.3. Bank reconciliation checked against statements, approved by all and signed by Cllr Darch. There were no payments for approval. **Action: Clerk to post reconciliation on our website.**
- 9 **Correspondence Received:** Charity Commission's Newsletter distributed to the Trustees with no comments received.
- 10 **Next meeting Monday 10th November 2025 following Annual Allotment & Trustees Meeting.**

Meeting closed at 8.45 pm