

**Minutes Westhall Parish Council
as Sole Trustees of Recreation Ground Charity
Trustees Meeting
Monday 14th September 2026 at 8.15 pm
in Westhall Village Hall**

- 1 **Trustees in attendance:** Cllr S Darch, Cllr P Langford, Cllr M Rogers, Cllr L McTaggart, Cllr S Howlett and Mrs A Donnachie (Clerk).
- 2 **Receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations:** Cllr Darch & Cllr Self – Item 6 Allotments.
- 3 **Resolution that minutes of the Trustees Meeting on 13th July 2026 are a true and correct record:** Acceptance proposed by Cllr Self, seconded by Cllr Langford with all in favour of acceptance.
- 4 **Report on progress of actions from last meeting:** Actions from previous meeting ongoing as detailed within other items on this Agenda.
- 5 **Pleasure Grounds:**
 - a. Two trees on the Recreation Ground have been felled and await site clearance. **Action: Cllr Darch and Mr John Lickman.**
 - b. Drainage: Discussions are ongoing with Westhall Community Council regarding works to improve ditch drainage. **Action: Cllr Darch**
- 6 **Allotments:**

Vacancies - Cox Common Site - 5 full plots vacant. Locks Road Site - 1 full plot and 2 half plots vacant. .
Action: Clerk to continue to advertise vacant plots.
- 7 **Car Park:**
 - a. Quotes for resurfacing work ongoing. **Action Cllr Betts**
- 8 **Financial Report by RFO:** Bank Reconciliation - Balance on account as at 30/06/26 was £1,614.25. Receipts totalled £100 and there were no payments. Balance on account as at 28/08/26 was £1,714.25. Bank reconciliation checked against statements approved with all in favour.
- 9 **Correspondence Received:** None
- 10 **Any Other Business:** None
- 11 **Next Meeting:** The Annual Allotments & Trustees Meeting on Monday 9th November 2026 at 7.30 pm. (followed by the Westhall Parish Council Meeting)

Meeting closed at 8.30 pm.