

THE RECREATION GROUND CHARITY

BOOKING FORM FOR EVENTS

Date of Hire:

Start and End times:

Hirer Information:

Name:

Address:

Telephone contact numbers (at least 2 please):

Email address:

Purpose of hire:

Number of attendees:

Activities Planned & will they involve music:

List of any equipment to be erected on the grounds: eg. seating, tables, tents, play equipment, inflatables, etc.

Please note any equipment used must be secured safely and is the responsibility of the Hirer.

PLEASE ADHERE TO THE RULES OF USE ON PAGE 2 OF THIS DOCUMENT

In order that we can submit this completed form to our insurers, please return this document to the Parish Clerk as soon as possible at clerk@westhallparishcouncil.gov.uk

WESTHALL PLEASURE GROUNDS

RECREATION GROUND WESTHALL

The use of this land is governed by rules of deed of Inclosure and held in trust by the Parish Council as a place of exercise and recreation for inhabitants of the parish.

- **Grounds cannot by law be used for overnight use – for example siting of tents or caravan use.**
- **Adequate precautions should be made to keep the area safe during its use.**
- **Should a marque be required for an event the size will be limited to enable safe passage around the tented area.**
- **Private functions must finish before midnight to facilitate those residents in the vicinity.**
- **Noise should be maintained to a low level to facilitate those residents in the vicinity.**
- **Vehicles are not permitted to use the grassed area and will be confined to the area allocated as a car park.**
- **Any damage to surrounding trees and hedging shrubs will be made good.**
- **There will be no liability to the Parish as sole Trustees of the Recreation Ground Charity in the event of accident or damage to persons or personal effects.**